

WIGGINTON PARISH COUNCIL

PARISH COUNCIL MEETING

Held in Wigginton Village Hall

Tuesday 27th September 2022 at 8 pm

MINUTES

In attendance: Cllr Walker (Chairman), Cllr Axon (Vice Chair), Cllr Maisey, Cllr O'Sullivan, Cllr Stillwell

One member of the public.

22/66 Chairman's Welcome.

The Chairman welcomed everyone and opened the meeting.

22/67 Apologies for absence to be considered by the Council.

The Council considered and unanimously accepted apologies sent by Cllr Carr, Cllr Pattison-Lora and the Parish Clerk.

22/68 Declarations of Interest and Dispensations.

None.

22/69 Public Participation.

A member of the public spoke about fatal accident at Cow Roast as a result of poor traffic management controls. Action: The Clerk to reply to the initial email outlining a plan and asking other residents to email concerns. The member of the public agreed to canvass this across and contact County Cllr Symington for further support.

22/70 Hertfordshire Police.

Noted.

22/71 Minutes of the meeting held on 19th July and 16th August 2022.

Those will be available for signing out of the meeting.


22/72 Wigginton Community Projects.

22/72 1. Planting Trees project.

The quote to clear the area and dig out holes to plant trees at a cost of £515 plus VAT was approved, PROPOSED BY Cllr Walker and SECONDED BY Cllr O'Sullivan.

Action: The Clerk will liase with M W Agri Ltd.

Signed and dated

18/10/22


Cllr Axon had drawn up a plan for the area detailing current trees, proposed sites for new trees and future seating arrangement. Action: Cllr Axon will implement members suggestions and circulate prior to the next meeting.

The Council agreed that wording on the commemorative plaque should include details of all groups involved in the project. The plaque will be erected on a day agreed by all groups.

22/72 2. Wigginton Fireworks 2022.

The Council approved a quote for £120 plus VAT from St John Ambulance, PROPOSED BY Cllr O'Sullivan and SECONDED BY Cllr Carr and carried unanimously.

The Council approved a quote for £3,450 from Fireworks 2000 to supply and display fireworks, PROPOSED BY Cllr O'Sullivan and SECONDED BY Cllr Maisey and carried unanimously.

The Council discussed event management and adding some temporary lighting on a walkway from Wick Road into the Sports Field. Action: Cllr Walker will check whether he can supply festoon lights. The Council agreed that for safety reasons the gap in the hedge leading out into Wick Road need to be blocked. Action: The Clerk will investigate applying for a grant from HCC to help to fund this community event.

22/72 3. Ultrafast Broadband – Update from Cllr Carr.

Cllr Carr reported that grant request emails had been issued and need an urgent response to meet the deadline. Action: Cllr Carr had been involved with enlisting "street champions" to chase people up. Cllr Carr will put up a notice on Facebook page and Parish website asking people to respond to the email.

22/73 Warden's Report.

The warden's report was circulated prior to the meeting and the Council agreed the following points of action:

1. The Council appointed the Snag Man company as a sub-contractor. Quotes are to be obtained per job and approved by the Council at the meeting. The Council agreed that quotes under £500 may be approved via email.
2. The Clerk will obtain a quote from the Snag Man to secure the benches at the Recreation Ground.

22/74 Clerk's correspondence.

22/74 1 Management of the Village Hall trees.

The Clerk will respond to the residents advising that the trees encroaching on power lines should be reported to the UK Power Network.

22/74 2 Request to reinstate the original boundary line between the Village Hall and a private property.


The Clerk to reply to the email with the effect that this should be taken with the Village Hall committee and not the Parish Council.

22/75 Play Area and Sports Field.

22/75 1 Play Area.

The Council is in the process of obtaining quotes to resurface the play area.

Signed and dated

18/10/22


Action: The Snag Man to quote to carry out repairs to the play equipment and to install new fence.

22/76 2 Sports Filed.

The Council discussed the proposal of removing the goalposts out of season. It was agreed this would be difficult due to the lack of storage. The Council agreed to place the goalposts in different places across the field. Cllr Walker to investigate installation to enable this action.

The Council reported that there had been an issue with dog training sessions taking place on the Sports Filed. The Parish Council reaffirmed that 1. No dogs are permitted on the football pitch and 2. Prior permission should be obtained from the Parish Council to undertake business activity on Council land. Action: Cllr O'Sullivan agreed to attempt to obtain details of the person involved.

22/76 Village Noticeboard.

It was PROPOSED BY Cllr Maisey and SECONDED BY Cllr O'Sullivan and carried unanimously to approve the quote of £185 plus VAT to fit the new noticeboard. The Council agreed that the noticeboard should be for an exclusive use of the Parish/Borough/District Councils and request to use the noticeboard by other village groups was rejected.

22/77 EV Charging Points.

Cllr Maisey attended a meeting with Sustainable Wigginton representatives and updated the Council on their proposals. The Council agreed that although its supportive of the initiative, it wishes to limit its interest to facilitate it.

22/78 Traffic and Speeding.

Safety of A4251 through Cow Roast was discussed under minute 22/69 Public Participation.

22/79 Recreation Ground.

22/79 1 The hedge was trimmed by a resident.

22/79 2 The Council discussed changing the waste bin with a standard bin which would be collected by DBC. Action: The Clerk to contact DBC and request to change the bin.


22/80 Finance.

22/80.1 The bank statement, monthly budget report up to date and bank reconciliation were circulated prior to the meeting and the Council agreed the accounts.

22/80.2 A resolution was passed to make the following payments, PROPOSED BY Cllr O'Sullivan and SECONDED BY Cllr Maisey:

BACS presented for payment at the meeting of Wigginton Parish Council held on 27th September 2022.

Signed and dated

18/10/22


| PAYEE | DESCRIPTION | TOTAL: £4,911.06 |
|----------------|---|-----------------------------------|
| M W Agri Ltd | Ground Maintenance July and August and – paid by SO | £713.00 |
| HMRC | Clerk's PAYE Tax | £60.60 August £60.80 September |
| HAPTC | Elections 2023 training session – Clerk | £30.00 |
| Steve Knight | Reimbursement for flower beds | £62.66 |
| The Snag Man | Installation of new Notice Board | £222.00 |
| Fireworks 2000 | Supply and Display of Fireworks | £3,450.00 deposit of £2,200 paid |
| Keith Simkin | Warden Duties July-September 2022 | £312.00 |

Retrospective approval of payments made in August and September 2022:

| PAYEE | DESCRIPTION | TOTAL: £1,033.80 |
|------------------------|---|-------------------------|
| Anglo Dutch Ltd | Payroll provider quarterly invoice | £54.00 |
| Barcham Trees | 5 Trees and standing kits | £979.80 |

22/81 Planning.

22/81 1 DECISIONS:

None received.

22/81 2 APPLICATIONS:

- 22/02780/FHA Front extension and roof alterations. Kaitness Hemp Lane Wigginton Tring Hertfordshire HP23 6HE No comment
- 22/02832/DRC 1 Osborne Way, Wigginton, Tring, Hertfordshire, HP23 6EN, Details as required by condition 3 (materials) attached to planning permission 21/04572/FHA (Front extension and alterations to roof to accommodate first floor accommodation.) No comment

22/82 Any Other Business.

Cllr O'Sullivan agreed to remove the rainbow signs.

Meeting Closed 21:20

Signed and dated

18/10/22
